

# **Board of County Commissioners**

## **Leon County, Florida**

### **Policy No. 93-20**

Title: Vehicle Replacement

Date Adopted: January 12,

Effective Date: January 12,

Reference: N/A

Policy Superseded: Vehicle Replacement Policy Adopted During FY82-83 Budget Workshops

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It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The Vehicle Replacement Policy, adopted by the Board of County Commissioners during FY 1982-83 budget workshops, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

In order to purchase County vehicles and equipment in a more efficient and cost-effective manner, the criteria attached to this policy shall be employed by all County departments when considering replacements for County vehicles or equipment. These criteria are intended to serve as methodology for need analysis when a vehicle replacement is requested, and to downsize vehicles when appropriate. After the vehicle requested has met the criteria attached to this Policy, an evaluation shall be made by the Fleet Management Division of Public Works to further determine the need for the unit. In certain categories, sub-compacts and/or compacts shall replace full size units. Vehicles which primarily transport only one driver shall be downsized to smaller fuel efficient units at the time of replacement. The State Contract shall be utilized as a pricing guideline.

The County shall convert to alternate fuels when documented evidence confirms that savings will be realized by such a conversion.

HEAVY EQUIPMENT  
(GRADERS, DOZERS, TRACTORS & EXCAVATORS)

Criteria

- |                |                        |
|----------------|------------------------|
| 1) Model year  | 5 years                |
| 2) Hours       | 5000                   |
| 3) Repair cost | 2/3 - acquisition cost |

Short List

- A) Excessive repairs, must exceed 2/3 acquisition cost.  
B) Must meet one (1) additional criteria.

Final List

Heavy equipment will also be evaluated on a graduated point scale. Any equipment that meets or exceeds all of the above criteria will receive two (2) bonus points.

Age

Less than 7 years = 1 point  
8 - 10 years = 2 points  
more than 10 years = 3 points

Hours - Percentage in excess of maximum (5,000)

0 - 10% = 2 points  
21 - 50% = 4 points  
more than 51% = 6 points

Repair cost - Percentage in excess of 2/3 acquisition cost

0 - 14% = 2 points  
15 - 29% = 4 points  
more than 30% = 6 points

Point Scale

0 - 7 points - minimum required for consideration  
8 - 10 points - Should be replaced  
more than 10 points - \*Priority replacement

Example

1976, G120 Caterpillar, Motor Grader with 5,500 hours, acquisition cost of \$85,000 and repairs totaling \$64,147 could be considered

for replacement.

Age - 7 years = 1 point  
 Hours - 5,500 = 2 points  
 5,000 x 10% = 5,500  
 Repair cost = \$64.147 = 2  
 \$85.000 x 66.2% = \$56.270  
 \$56.270 x 14% = 7877  
                             \$64.147

Bonus points = 2 points  
                             7 point total

## AUTOS, LIGHT &amp; HEAVY TRUCKS

<u>Criteria</u>	<u>Light</u>	<u>Heavy</u>
1) Model year	5 years	5 years
2) Mileage	75,000	100,000
3) Repair cost	2/3	2/3 (acquisition)

Short List

- A) Excessive repairs (must exceed 2/3 acquisition cost).  
 B) Must meet one (1) additional criteria.

Final List

Vehicles will be evaluated on the basis of a graduated point scale. Any vehicle that meets all criterias will receive two (2) bonus points.

Age

5 - 7 years = 1 point  
 8 - 10 years = 2 points  
 more than 10 = 3 points

Mileage - Percentage in excessive of maximum - 75,000

0 - 10% = 1 point  
 11 - 20% = 2 points  
 more than 21% = 3 points

Repair cost - Percentage in excess of 2/3 acquisition cost.

0 - 14% = 4 points  
 15 - 21% = 8 points  
 more than 30% = 12 points

Point Scale

0 - 7 points - Minimum required for consideration  
 8 - 10 points - Should be replaced  
 more than 10 points - \*Priority replacement

Example

1976 Volare with 82,500 miles, acquisition cost of \$7,000 and repairs totaling \$5,283 could be considered for replacement.

Age - 7 years = 1 point  
Mileage - 82,500 = 1 point  
Maximum 75,000 x 10% = 8,250  
Repair cost \$5,283 = 4 points  
\$7,000 x 66.2% = \$4,634  
\$4,634 x 14% = \$649  
\$5,283

Bonus points = 2 points  
8 points total

NOTE: This purposed policy does not contain provisions to give priority to vehicles/equipment in different classes when both receive an equal number of points.